

East Coast Railway

Office of the
Principal Chief Personnel Officer
2nd Floor, Rail Sadan,
Chandrasekharpur, Bhubaneswar-17

No.ECoR/Pers/Str/Digitization of SR/2017

Dated: 06.03.2019

To

The Principal Chief Signal & Telecom Engineer
East Coast Railway, Bhubaneswar

Sub : Scanned Service Records on employees' email – Bulk SMS.

As desired by the General Manager, scanned Service Records of all employees are to be sent to their e-mail addresses.

A bulk SMS may be sent to the available mobile numbers of the employees by 8th March 2019 to update their email addresses with their concerned Bill Clerk by 11th March 2019. The SMS may be as like

“ Please update your Mobile No. and email ID with your Bill Clerk to get the soft copy of Service Record on your email and inform the same to your colleagues also.”

This is for your information and necessary action please.

Encl: Nil



(L.Prem Kumar)

Dy. Chief Personnel Officer (Rectt.)
For Principal Chief Personnel Officer

Copy for information and necessary action please:

1. Secy.to GM – for kind information of GM
2. Secy. to AGM – for kind information of AGM
3. Ch.S&WI/PCPO Secretariat – for kind information of PCPO.
4. Ch.S&WI/CPO(A) Secretariat – for kind information of CPO(A).
5. Sr.System Manager(IT)
- ✓ 6. SSTE(Tele)/HQ/BBS