अनुसूची— II

SCHEDULE-II

सुविधा खातों पर पास

PASS ON PRIVILEGE ACCOUNT

SCHEDULE II

[See Rule 6]

I. PASS ON PRIVILEGE ACCOUNT

Category	Class of privilege Pass and Privilege Ticket Order admissible	Number of Privilege Passes and Privilege Ticket Order admissible		Condition of Entitlement
		Privilege Pass	Privilege Ticket Order	
1	2	3	4	5
1. Group A & Group B	First Class A	6 sets per year	6 sets per year. In case of those Railway employees who had opted/are compulsorily governed under the scheme of widow passes entitlement would be limited to four sets of Privilege Ticket Orders.	**1. First Class 'A' privilege Pass entitles the holder to :—** (i) travel in any class other than First AC Class ; (ii) travel in any train other than Rajdhani and Shatabdi Express; (iii) carry 140 Kilograms of luggage for each adult member in the Pass and half that quantity for each child ; but only 70 Kgs. for each adult and half of this quantity for each child on Nilgiri Railways. (iv) travel in AC sleeper class without payment of any extra fare ; (v) travel in First AC Class on payment of 1/3 of difference between the First AC class fare and AC sleeper class fare ; and (vi) carry one 'attendant' in Second Class.
2. Group C				
(a) Appointed prior to 1-8-1969				
(i) drawing pay of Rs. 1530 or above provided the employees are in a scale the maximum of which is Rs. 2040 or above.	First Class	(a) 1 set per year upto the end of 5th year of railway service. (b) 3 sets per year after 5 years of Railway Service.	Number of Privilege Ticket Orders same as for Groups A & B.	**First Class Pass entitles the holder to :-** (i) carry one attendant in Second Class ; (ii) travel in any Class other than First AC ;

1	2	3	4	5
(ii) Nurses drawing pay of Rs. 1400 or above and Lady Health Visitors drawing pay of Rs. 1230 or above.	First Class			(iii) travel in AC sleeper class without payment of any extra fare ; (iv) travel in First AC class on payment of full difference between First AC and AC sleeper class fare ; and (v) to carry 70 Kgs. of luggage for each adult member in the pass and half that quantity for each child.
(iii) Employees other than those covered in items (i) & (ii) above.	Second Class	(a) One set up to the end of 5th year of Railway service.	Number of Privilege Ticket Orders same as for Groups A & B.	
		(b) 3 sets per year after 5 years of railway service.		
(b) Appointed on or after 01-8-1969 and not later than 31-3-1987				Privilege Ticket Order entitles the holder irrespective of whether he belongs to Group A,B,C or D :-
(i) Drawing pay of Rs. 1680 or above provided they are in a scale the maximum of which is Rs. 2200 or above.	First Class			(i) to travel in the same class as on the privilege pass to which he is entitled as mentioned herein before or in a lower class by paying 1/3 of the fare of the entitled class or the lower class in which he is travelling, as the case may be. First class PTO holder can however travel in AC sleeper class by paying 1/3 of the fare of AC sleeper class ; (ii) to carry one attendant in IInd Class in the case of First Class 'A' and First Class Privilege Ticket Order by paying 1/3 of the fare of the IInd Class ; (iii) to break of journey and distance restrictions as applicable in the case of ordinary ticket. However, a holder of ticket exchanged for a PTO travelling by mail train can break journey enroute without distance restrictions ; (iv) to travel in a Class higher than the entitled class on payment of charges for travel in entitled class
(ii) Nurse/Lady Health Visitors drawing pay of Rs. 1480 or above.	First Class			
(iii) Employees other than those covered in items (i) & (ii) above.	Second Class			
(c) Appointed to Railway Service on or after 1-4-1987 ;				

1	2	3	4	5
(i) drawing pay of Rs. 2301 or above or if they are in a scale the minimum of which is Rs. 2000.	First Class	(a) One set for year up to the end of 5th year of Railway service.	Number of Privilege Ticket Orders same as for Groups A & B.	against Privilege Ticket order together with difference between the full fare of the class shown in the privilege ticket order and that of the class in which he elects to travel; and
(ii) Employees other than those covered in item (i) above.	Second Class	(b) 3 sets per year after 5 years of railway service.		(v) free luggage allowance on the same condition applicable to a holder of an ordinary ticket for the same class in which he elects to travel.
Group 'D'	Second Class			

I. GENERAL RULES RELATING TO PRIVILEGE PASSES/PTOS

1. Privilege Passes/PTOs to invalids

The term 'invalid' with reference to Rule 2(c)(iv) and 2(d)(iii)(d) shall mean:

(i) An invalid is one who is suffering from disability of mind other than drug addiction as cause of mental disability or is physically crippled or handicapped and is unfit to earn even after attaining the age of 21 years.

(ii) It has also to be satisfied that the handicap is of such a nature so as to prevent him from earning his livelihood and the same shall be evidenced by a Certificate from the Medical Officer not below the rank of Divisional Medical Officer, who as far as possible, should state the exact mental and physical conditions of the invalid.

(iii) A certificate from the Medical Officer on the above lines should be produced at least once after every three years indicating that the invalid continues to suffer from the disorder or disability. The employee shall advise the administration whenever the invalid starts earning.

(iv) If in the opinion of the Medical Officer, the physical handicap or disability of mind etc. is of such a nature that the person concerned is likely to become fit to earn his livelihood after a gap of time, he shall not be treated as 'invalid' for the purpose of these rules.

2. Requirement of School Certificate for issue of Privilege Passe P.T.O.s

Submission of school certificate where necessary should be regulated as under :—

(a) The school certificate should be submitted once a year at the beginning of the academic session. However, where the studies are discontinued, an intimation of the same should immediately be given to the Pass Issuing Authorities. A Certificate may, however, be insisted upon in case of doubt as regards continuance of studies.

(b) In those cases, where a pass is issued in anticipation of production of the school certificate, the school certificate should be submitted within a period of one month from the date of the issue of the pass.

(c) The above instructions would apply in respect of inclusion of wards *i.e.* student son(s)/dependent brother (s) c er 21 years of age of Railway employees in Privilege Passes and P.T.O.s.

3. (i) Privilege passes/PTO are admissible to the Railway employee for self, family including adopted child and dependent relatives as defined in Rule 2 whether accompanied by the Railway servant or not. Details of family members/dependent relatives should be furnished to the Pass Issuing Authority at least once in 5 years and change in the same should also be intimated as and when the same takes place.

(ii) Not more than two dependents can be included in a Pass/PTO subject to the condition that the total number of persons included in the Pass/PTO will not exceed 5 exclusive of Attendent where permissible. This limit will not apply if only family members are included in the Pass/PTO.

(iii) When the Railway servant himself or a member of his family or a dependant is blind in both eyes and has to travel alone on privilege pass one companion may be allowed to travel in the same class in which the blind person is travelling. This facility is granted on production of a certificate from Divisional Medical Officer of the Railway concerned.

(iv) A half set of Privilege Pass shall be valid for three months and one set shall be valid for four months from the date of issue irrespective of whether the inward journey is for the same station or any other station.

(v) Privilege Ticket Order shall be valid for three months from the date of issue.

(vi) Break of journey enroute shall be permissible on Privilege Pass at any stations as desired by the Pass holder.

(vii) Privilege pass shall be issued for journey from the starting station to the destination station as desired by the railway servant, via shortest route, provided that a longer route may be permitted on the Privilege Pass in the following circumstances :—

(a) two alternative routes are available for a destination, for example-Bombay to Calcutta via Nagpur or via Allahabad and Bombay to Delhi by the Central Railway or by the Western Railway - such passes may be permitted by either route irrespective of the distance involved; or

(b) If the distance to destination via a longer route preferred by the Railway servant does not exceed by fifteen percent of the distance via the direct route such passes may be issued even if a double journey over a small portion is involved (for example-ex-Chittaranjan to Kancharapara via Howrah or ex-Lucknow to a station on the Southern/South Central Railway via Bombay V.T.), provided the distance does not exceed the distance via the shortest route by more than 15% to take advantage of terminal facilities as in Bombay V.T. - Kalyan or Madras-Arkonam sections; or

(c) If the longer route to destination is quicker than the direct route irrespective of distance involved.

(viii) in case the Railway employee is not available to apply for a Privilege Pass or PTO being on TA duty or on temporary transfer to other place or on deputation or for any other reason, the family member or dependent relative as defined in these rules may apply for and be issued privilege passes/PTO at their request.

(ix) Bicycles/Motor cycles/Scooter may allowed to be carried within the free luggage allowance admissible on privilege passes irrespective of home or foreign lines.

(x) Pass-holders may travel in a class higher than that for which a pass is held on payment of difference in advance between the fare of the class of pass held and that of the higher class in which the pass holder intends to travel,

except in the case of First 'A' Privilege Pass holders, who can travel in First AC Class on payment of 1/3 of the difference of the fare between First AC and AC Sleeper Class. When a pass is changed to a higher class the free allowance of luggage will be the same as those for ticket holder in the higher class or as per the luggage allowance admissible on the privilege pass in the entitled class, whichever is more. The right to take an attendent free shall be regulated by the class of pass held by the Railway servant.

(xi) Unmarried daughter even if earning is eligible for inclusion in the passes/PTOs issued to her father/Mother who is/are both railway employees subject to the condition that if she is also a Railway servant, a corresponding debit shall be made in the pass account of the daughter as well to the extent of her own entitlement of passes as a Rly. employee and thereafter she may be included in the passes/PTOs issued to her father/mother in the same manner as an unmarried earning daughter who is not a railway employee.

(xii) If both husband and wife are railway servants and are entitled to passes and privilege ticket orders in their own right, they are eligible for passes and privilege ticket orders separately for the full number of sets and the class of passes and PTOs prescribed under the rules. Either of them can include the other in their passes or PTOs. Children are also permitted on passes/PTOs both on the father's and mother's account.

(xiii) Privilege passes and privilege ticket orders, once issued, but not availed of, shall except in special circumstances to be recorded in writing by the Pass Issuing Authority be counted against the pass account of the railway servant concerned.

(xiv) When an employee has availed all passes due to him/her in a calender year, one set of passes in the last month of the current year may be issued to him/her for journeys commencing in the next year only and the pass may be debited to the next year's pass account. These passes may be valid for 3/4 months, as the case may be, from the date of issue.

(xv) (a) In the case of a permanent railway servant, officiating in a higher post, while proceeding on leave passes of the same class and number to which he is entitled in the higher officiating appointment will be allowed provided he continues to draw pay relevant to the higher post during the leave period.

(b) In the case of a temporary railway servant when proceeding on leave, the class of pass to be issued is to be determined on the pay the railway servant would have drawn in the grade of his recruitment. In the case of a temporary railway servant proceeding on leave while officiating in a grade higher than to which he was recruited, the class of pass is to be determined on the basis of the officiating pay, provided he continues to draw pay relevant to the higher post during the leave period.

(xvi) All pass-holders and those travelling on Tickets exchanged in lieu of PTOs are exempted from payment of reservation charges, sleeper surcharge while travelling in 2nd class sleeper coaches and super fast train charges on certain mail/express nominated trains. First A/First Class Pass holders or 1st Class tickets exchanged in lieu of PTOs or post-retirement complimentary First class Pass holders can travel in AC sleeper coaches without payment of any AC surcharge. However, attendants to Railway employees travelling in 2nd class sleeper coaches are to pay the sleeper charges, if any, but not reservation charges for seats/berths.

(xvii) (a) When neither of the parents, none of the adult family member and none of the adult dependent relative travels with the minor children of a Gazetted railway servant, a nurse or other person at the General Manager's discretion, may be included in the pass. Minor children may include sons/step sons/adopted sons or dependent brothers under 15 and daughters, step daughters, adopted daughters or dependent sisters under 18.

(b) When travelling alone in connection with the escorting of an officer's minor child, a First Class pass may be allowed to a guardian as defined in these Rules, excepting an attendant, who may as a guardian under the rule

be allowed a second class pass. Such a pass will be debited to the number of privilege passes admissible under the Rules.

(xviii) Passes are not admissible over the Nilgiri Railway during the months of April, May and June, except to Gazetted Officers of Railways.

(xix) Separate Second Class cheque passes to the attendants of railway officers when not accompanying their employers may be issued at the discretion of the General Manager, if considered essential, in the following exigencies only and subject to the conditions given below:

(a) In case of transfer of the officer from one station to another, such Pass should be availed of within a period of two months.

(b) In case of Officers proceeding on long leave exceeding 2 months out of station Pass to be availed of within a period of 15 days before and after the leave.

(c) A separate pass for attendant/attendants will be admissible only if an officer himself avails the pass for his own journey. In case an officer avails a P.T.O. for his journey, a separate pass for attendant will not be admissible.

(d) A separate pass will be issued to the attendant between the same stations for which privilege or transfer pass was issued to the officer.

(e) A separate pass for attendants should not be issued when the officer has already taken the attendant with him on his transfer/privilege pass.

(f) Candidates including Probationary officers and temporary officers issued First Class 'A' and First Class passes for rail journeys to join their first appointment on Railways should not be allowed attendants in II Class.

(g) Separate II Class PTOs may not be issued to the attendants of officers.

(xx) Picking up of families, dependent relatives and employees as intermediate stations: Employees are allowed to pick up their families and dependent relatives and be picked up themselves by their families and/or dependent relatives at intermediate stations, provided a remark to this effect is made on the pass. For example, an employee, travelling from Delhi to Madras, who wishes to pick up his family and /or dependent relatives from Nagpur may be allowed to do so. The pass should be endorsed "with..... (mentioning the members of family and/or dependent relatives) from Nagpur". If he has to take his family and/or dependent relatives from Nagpur by breaking journey there, the pass should be endorsed accordingly in the space provided for the purpose. Similarly, when the employee himself has to be picked up en-route by the family and/or dependent relatives the pass issued to the latter should be endorsed "with..... (the name of the employee) from .....(station from where the employee is to be picked up)".

(xxi) Privilege Pass formats are given in Annexure A.

(a) Pass forms shall be of the following colours:

First Class 'A' White

First Class Green

Second Class Pink

(b) Passes issued by Zonal Railways over Railways other than the home line shall be issued on standard pass forms and shall be stamped "Issued by the.....Railway over the .....Railways". Such passes shall be issued by the General Manager's Office and by such other Subordinate Offices as the General Manager may authorise, who will sign over their own designations.

(c) Passes issued by other offices such as Railway Board, Commissioner of Railway Safety, RDSO, Production Units etc. shall be stamped "Issued by the .....Office over the.....Railways."

(d) Seal of Office of Issue: Every Pass/PTO must be stamped with the seal of the office of issue without which it must not be accepted at the booking office.

(xxii) (a) Presentation of PTO: The order must be presented at the booking office at least 15 minutes before the booked departure time of the train by which the holder intends to travel.

(b) Exchanging of PTOs: The order must be exchanged at the booking office for passenger tickets and must be signed by the holder in the presence of the Booking Clerk. The Tickets will have the word "Privilege" written or stamped upon them.

(c) Exchange of PTO combined with a privilege pass: In cases where a privilege pass is issued for a portion of a journey and a privilege ticket order for the remainder of the journey, the PTO may be exchanged at the starting station for an excess fare ticket. The excess fare ticket should be endorsed as under:-

"Available for commencement of journey from..... (Station from which the excess fare ticket portion of the journey commences) within 14 days".

In such cases, luggage may be booked through to destination on one luggage ticket in accordance with the free allowance admissible on the pass and privilege ticket order for the respective distances.

(d) Issue of fewer number of tickets: A fewer number of tickets than that shown on the order may be issued, provided the actual number received is certified by the holder on the face of the order.

(e) Refunds : Refunds on unused privilege tickets will be allowed under the same terms and conditions as allowed in the case of ordinary tickets.

(f) PTOs for return journey can be encashed at the starting stations for outward journeys provided return journey reservation quota is available at the starting station.

(g) PTO can be addressed to Station Master of more than one station in Metropolitan cities and can be exchanged for regular ticket at any of these stations mentioned in P.T.O.

(xxiii) Privilege pass holder can also carry the following articles free provided a uniform weight as indicated below, is adjusted against the free weightage allowance admissible and an endorsement to this effect is made on their passes:-

(a) T.V. sets 25 Kgs uniformly for all sets.

(b) Bicycles 40 Kgs.

(c) Two wheeler 150 Kgs.

mopeds, etc.

(xxiv) Higher Class Passes to outstanding sportsmen:—General Managers of the Zonal Railways/Production Units and other officers exercising powers of General Managers may grant First Class Privilege Passes/PTOs (including on official account) to the Railway employees who are recipients of Arjuna Award/President's Award, "Padma Shri" etc. and/or have won goldmedals in official international games i.e. World, Commonwealth or Asian Championship or Olympics, Common wealth of Asian Games etc. in different sports disciplines irrespective of their pay till such time they become eligible to I Class Pass on their turn under the normal rules, provided they continue to remain in Railway Service, as personal to them.

(xxv) Higher Class Passes to the physically handicapped employees :

(1) Physically handicapped railway employees (group 'C' and 'D') who are eligible for second class pass under pay limit, may be granted Higher Class of Privilege pass but not higher than First Class, with an escort in the same class, in lieu of their total entitlement of Privilege Passes. The number of passes will be only one set in a year even if the employee is eligible to three sets of passes per year. Where the entitlement of the employee is less than 3 sets and not less than one set of Privilege passes, the facility of First Class pass along with an escort in the same class, may be allowed in 1 set of pass.

(2) Non-gazetted physically handicapped Railway employees who become entitled for First Class Pass, under pay limit may be allowed an option either to avail the privilege passes, as per their entitlement or avail two sets of Privilege Pass with an escort in the same class, in each of the two sets of passes by surrendering the remaining one set. Where the entitlement of the employee is less than 3 sets of Privilege passes the facility of escort may be allowed in one set of pass.

(3) In the case of Gazetted physically handicapped Railway employees, an option may be given either to avail of privilege passes as per their entitlement or avail 3 sets with an escort in the same class in each of the three sets of privilege passes by surrendering the remaining three sets of passes.

Provided the facility at (1) (2) & (3) above will be allowed only on the recommendation of the DMO and where the employee has no family or eligible member for inclusion in the pass.

Where an escort has been allowed no attendant will be given. The physical disabilities may be broadly classified as follows:

(a) Railway employee not having one leg either below or above knee and using artificial limb;

(b) Railway employee not having both the legs or above their knee and using artificial limb;

(c) Railway employee not having one/two hands;

(d) Railways employees who have lost function of both legs and have to walk with the support of both hands due to polio attack.

Note.—Certificate on the authority of which this concession is given is valid for the entire service.

Employees mentioned under item (a) to (d) above are also granted higher class (First Class) Suburban Residential Card Pass.

(xxvi) Physically handicapped employees may carry tricycles/wheel-chair in their privilege passes free within the free luggage allowance permissible on an essentially certificate from a DMO/or the Orthopedic Surgeon of Railway Hospital.

(xxvii) Passes and PTOs may be issued in favour of more than one legally married wife of a Rly. servant provided that separate passes and/or PTOs are issued and counted against the Rly. servant's Pass account.

(xxviii) Married daughter may be included in pass/PTOs when her husband is missing for a period of atleast 7 years subject to the production of an affidavit signed by the railway servant concerned and attested by a Magistrate regarding the missing period.

(xxix) Special Class Apprentices may be included in the passes/PTOs of their parents who are Rly. employees during the period of apprenticeship only.

(xxx) Dependent brother/sister of the employee may be included when his/her step-father is alive, provided it is certified that they are wholly dependent on the employee and step-father has severed his connections with the step children.

(xxxi) In cases when an employee is unable to accompany his family or dependent relative, he will be eligible for a pass for himself either to precede or follow his family or dependent relative either on outward or return journey or on both subject to production of evidence to the personal satisfaction of the pass issuing authority regarding the employee's inability to accompany his family or dependent relative. In such cases, the two outward and the two return journey passes (i.e. one outward and one return for the family or dependent relative and one outward and one return for the employee) will constitute one set. A reasonable time-limit not exceeding one month should be imposed between the issue of these separate passes. This facility is not admissible to retired Railway employees.

(xxxii) Those railway officers who are serving as Members of the Railway Board or above or have retired from these posts may be permitted to travel by Rajdhani Express on their privilege/post retirement complimentary passes subject to the following restrictions:

(a) they can travel in AC Chair Car, AC II-Tier Sleeper or AC First Class the last being subject to payment of 1/3rd the difference in fare between AC First Class (Rajdhani Express) and AC Sleeper Class (Rajdhani Express) ;

(b) On a single pass not more than 2 persons will be booked in AC First Class, 2 in AC II-Tier Sleeper and 4 in AC Chair Car, subject to the condition that the total number of persons travelling should not exceed 4 ;

(c) No attendant will be allowed to accompany the Pass Holder in Rajdhani Expresses ;

(d) The facility of travel by Rajdhani Expresses will not be available during the months of May and June.

(xxxiii) Privilege Passes/PTOs to be issued to the employees who are about to retire/superannuate, may be issued for the normal period of availability admissible under the Rules even if it is beyond the date of superannuation of the employee. It would however be subject to the condition that the total number of passes issued to a railway employee in service as well as after retirement will not exceed the total number to which he/she was entitled while in service.

(xxxiv) The luggage can only be booked on privilege pass if a person travels on the pass, otherwise the booking if done, will have to be paid at unaccompanied baggage rates. The luggage may, however, be booked in advance but the holder must perform the journey.

(xxxv) Privilege passes/PTOs are not permissible to sons/dependent brothers over 21 years of age who have appeared in or passed final examination even if the Railway employee certifies that the son/dependent brother is seeking further admission and would continue further studies.

(xxxvi) (a) Privilege Passes/PTOs to family members and eligible dependent relatives of apprentices of all departments should not be issued. This does not apply to serving employees who are appointed as Apprentices without severing their connections with the previous job on Railways.

(b) In the case of Non-Gazetted Railway employees, apprenticeship period will be treated as qualifying service towards pass benefits.

(xxxvii) In the case of those Rajdhani and Shatabdi Express trains, where the cost of meals is not included in the fare, railway employees both serving and retired, are allowed to travel on their privilege/post retirement complementary passes, subject to the following restrictions:-

Status	*Entitlement on each pass*	
	Rajdhani Express	*Shatabdi Express*
(i) Retired and serving Board Members	Two berths will be booked in First AC or two in AC Sleeper or four in AC Chair Car.	Two seats in Executive Class or 2 in Chair Car.
(ii) Serving Officers with pay of Rs. 7300/- or above and retired officers of equivalent status (including General Managers) but excluding (i) above.	One in First AC or Two in AC sleeper	Two seats in Chair Car.

Note.—In respect of items (i) and (ii) above, following conditions will apply :—

(a) Permission to travel in First AC is subject to payment of 1/3 difference between First AC and AC Sleeper fare of Rajdhani Express.

(b) Permission to travel in Executive Class is subject to payment of 1/3 difference between Executive Class and Chair Car Class fare of Shatabdi Express.

(iii) Serving Officers with pay of Rs. 4,500/- or above and upto Rs. 7300/- and retired officers of equivalent status.	Two berths in AC Sleeper.	Two seats in Chair Car
(iv) Serving Officers with pay of Rs. 3700/- and above but below Rs. 4,500/- and retired Officers of equivalent status.	Two seats in AC Chair Car.	One seat in Chair Car
(v) Other retired and serving First Class.	Two seats in AC Chair Car.	One seat in Chair Car

Category	*Conditions of Entitlement*	*Entitlement/facilities*
III. PRIVILEGE PASSES/PTOs ON RE-EMPLOYMENT		
Groups A, B,C &D	(i) On re-employment of Railway personnel in Railway organisations.	Same number of privilege passes and PTOs as they were enjoying at the time their retirement irrespective of the fact whether their service on re-employment is continuous with service rendered before retirement or not. During the period of re-employment such personnel will not be entitled for post retirement complimentary pass. *Note*:—The class of Passes/PTOs in the case of Group 'C' employees will be determined on the basis of their pay fixed on re-employment.
	(ii) On re-employment of non-railway government employees or quasi-government bodies in Railway Organisations.	Passes/PTOs on the scale as admissible to railway servants under these rules.
	(iii) In the case of retired railway servants re-engaged on other than re-employment terms like contract basis or daily rates or consultants etc. only Post-retirement complimentary passes, as admissible, will be issued.	
IV. PRIVILEGE PASSES/PTOs ON DEPUTATION IN INDIA/ABROAD		
Group A,B,C & D	(i) Eligibility for privilege Pass and Privilege Ticket Orders and School Passes during the period of deputation to departments other than Central Secretariat/Public Sector Undertakings on the same scales as admissible to the railway servant for a maximum period of 4 years.	Note : Benefits of Suburban, Residential Card passes, Concessional Season Tickets etc. are not admissible to Railway employees on deputation to non-railway departments.
	(ii) For railway servants who are on deputation to Central Secretariat *i.e.* Ministries/Departments of the Government of India, the period of admissibility on full-scale will be as per tenure allowed from time to time.	

1	2	3	4	5
		(iii) For Railway servants who are on deputation to Public Sector Undertakings including RITES/IRCON the period of admissibility to full benefits will be as under:-		
		(a) for posts which are declared as top posts carrying the pay scale of Rs. 5900-7300 and above	...2 years.	
		(b) other posts	...3 years	
		(iv) Where the deputation of a railway servant is extended beyond the normal period specified above, the privilege Pass facilities will be continued on the same scales only if the employer is prepared to bear the cost of Passes issued. Where the employer is not prepared to bear the cost, the Railway servant shall be allowed passes at the lowest scale applicable to retired railway servants of his category even though he may not have completed the minimum qualifying service for this purpose provided that if the Railway servant is entitled to a higher scale of privilege pass if he had retired from railway service on the date on which he would complete the normal period of deputation, he shall be entitled to the same scale of Passes which he was drawing on that date.		
		(v) In cases where railway servant is placed on deputation from one department to another without reverting to the parent department the benefit of Pass shall bot be admissible beyond the maximum period of deputation as detailed above reckoned from the date of commencement of initial deputation.		
		(vi) Railway servants who are seconded to foreign service out-		

1	2	3	4	5
			side India through RITES/ IRCON, will also be eligible for privilege passes/PTOs on the scale referred to in (iii) ibid treating them as initially deputed to RITES/IRCON.	
			(vii) Railway servants who are sponsored for foreign service on Govt. to Govt. basis as also those whose applications have been forwarded through the Department of Personnel for various assignments will be eligible to passes at the lowest scale as applicable to retired railway servants of their class even though they may not have completed the minimum qualifying railway service for this purpose and where they have completed minimum qualifying railway service, they will be entitled to the scale of privilege passes as admissible to retired railway servants of their class, if their families are left behind. In other cases, the officers will be allowed only one set of passes/PTOs per year on requests recceived.	
			(viii) Permanent railway servants and temporary railway servants with more than 3 years continuous railway service, whose applications have been forwarded and who have been selected and appointed for posts in other Central Government Departments/Offices, Public Sector Undertakings or autonomous bodies may be allowed the benefits of passes/PTOs for a period of two years from the date of relief from the Railways, during which they are permitter to retain their lien.	
			(ix) Railways servants who are deputed on short term assignments or posting against posts controlled by the Ministry of Railways, will be entitled to passes/PTOs as admisible to them while in railway service.	

1	2	3	4	5
V. PRIVILEGE PASSES/PTOs ON DEPUTATION TO RAILWAYS FROM NON-RAILWAY DEPARTMENTS :-				
Groups A, B,C &D		Employees of non-railway departments appointed on deputation to posts on Indian Railways.	(i)Eligible for passes/PTOs as admissible to railway servants. (ii) Free passes for self and family and pass for transport of personal effects for joining the post on Railways and on relinquishing the same. (iii) Same class of pass/PTO as admissible to railway servants on privilege account.	