

## **APPLICATION FOR PRIOR PERMISSION OF CONSTRUCT THE HOUSE**

1. Name
2. Designation & Grade
3. Date of appointment
4. Rate of Pay
5. Purchase of Flat / Plot
6. Date of Flat / Plot
7. Through reputed dealer or not
8. Date of purchase
9. On whose name transaction made
10. Total area of Plot
11. Total covered area of Flat / Plot
12. In case of Const. of House
  - a) Total area of Plot
  - b) Total covered area of
  - c) Plan approved or not and by whom.
13. Total cost of Plot / Flat
14. Total cost involved in the cost of House
  - a) Abstract Estimate duly approved by Architect submitted or not.
15. Detail of sources from which the employee will meet the cost of Plot / Flat const. of House.

Signature of Employee

## **Report application for permission to the prescribed authority for the building of or to a House.**

This is to report to you that I propose to build a House to make in addition to my house.

This to request that permission may be granted to me for the building of a house / addition to the house.

The estimated cost of the land and materials for the construct building is given below: -

**Land: -**

1. Location, Survey, Number, Village  
Town District of State.
2. Area
3. Cost

### **BUILDING MATERIAL ETC.**

1. Bricks (Rate/Quantity/Cost)
2. Cement (Rate/Quantity/Cost)
3. Iron and Steel (Rate/Quantity/Cost)
4. Timber (Rate/Quantity/Cost)
5. Sanitary Fittings (cost)
6. Electrical Fittings (cost)
7. Any other special fittings (cost)
8. Labour charges
9. Other charges, if any
10. Total cost of Land and Building

- I) The construction will supervised by myself. The construction will be done by

I do not have any official dealings with the constructor nor did I have any official dealings with him in the past.

- II) I have / had official dealing with contractor and the nature of dealing with him is / was as under:
3. The cost or reposed construction will be met as under
- i) Own savings
  - ii) Loan / Advances with full details
  - iii) Other sources with details
  - iv) The out portion is not

Amount

Signature of applicant